



**Town of Arlington, Massachusetts**  
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## **Affirmative Action Minutes 11/13/2003**

Affirmative Action Advisory Committee  
Meeting Minutes  
Wednesday, November 13, 2003  
7:30 p.m.

**In Attendance:** Adrienne McClure (Chair), Caryn Cove Malloy, Jack Jones, Barbara Boltz, Tricia O'Donoghue  
**Absent:** Augusta Haydock, Howard Winkler, Elaine Maclachlan  
Also Present: Jeannine Rice-Oppedisano

The Committee did not have a quorum.

### Current Job Openings

The Committee reviewed all open positions.

### Current Bid Projects

The Committee requested that Mrs. Malloy write to the contractors of Reed's Brook relative to their female and minority participation plan.

The Committee also requested that Mrs. Malloy invite the new Purchasing Agent, Domenic Lanzillotti to the January meeting.

The Committee requested that Mrs. Malloy try contacting other Massachusetts Affirmative Action Groups. She was also requested to contact the Massachusetts Municipal Association to see how many other Affirmative Action Officers there are in Massachusetts.

Jeannine indicated her willingness to contact the City of Boston for a copy of their resolution regarding Affirmative Action and further that she would attempt to contact Ruth Bramson, Chair of Governor Romney's Affirmative Action Panel.

Tricia indicated her willingness to work on updating the Town's Affirmative Action plan in 2004.

The meeting adjourned at 8:15 p.m.

Caryn Cove Malloy  
Affirmative Action Officer